

July 2016

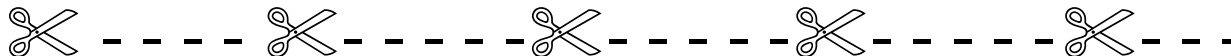
Dear Parent/Guardian of a High School Student(s):

The Family Educational Rights and Privacy Act (FERPA) permits the District, if it deems it appropriate, to disclose Directory Information from the educational records of a student. However, information to military recruiters, frequently requested for high school students, is to include only name, address and listed telephone number. FERPA, however, requires the district give parents or guardians the opportunity to opt out from all disclosure of directory information about their student. Farmington defines Directory Information as:

- ✓ name of student, date of birth, address and telephone number under appropriate circumstances;
- ✓ participation in officially recognized activities and sports;
- ✓ weight and height of members of athletic teams;
- ✓ dates of attendance;
- ✓ awards and honor roll;
- ✓ photographic, film or video images created by the District in conjunction with school-sponsored activities and awards or recorded on school premises or buses in furtherance of a safe and secure environment.

Applicable law permits parents/guardians to opt-out from disclosure of directory information to anyone or to opt-out from disclosure of directory information to only military recruiters. If you choose to opt-out you must do so each year.

Once you opt out, directory information for your student cannot be disclosed without your affirmative consent. If parents or guardians do not opt out, a school may provide only the student's name, address and listed phone number to military recruiters, upon request. Unlisted phone numbers may not be disclosed. These requests are separated in the form below so that your wishes are clear.



I hereby request that directory information of the following student: \_\_\_\_\_  
(Print name of student)

**(Check all that apply)**

\_\_\_\_\_not be released to military recruiters without prior written parental consent (directory information in this regard includes name, address and listed telephone numbers).

\_\_\_\_\_not be released to anyone or in any school publication without prior written consent. Checking this option means your child's name and other information will not appear in publications, such as but not limited to, sports programs, yearbook, honor roll and the like. I understand that if my child is in a team, club, or other group picture, he/she will be pictured in the yearbook.

Print name of parent or legal guardian \_\_\_\_\_ Date \_\_\_\_\_

Signature of parent or legal guardian \_\_\_\_\_

**THIS FORM NEED ONLY BE RETURNED TO THE HIGH SCHOOL PRINCIPAL IF YOU ARE CHOOSING AN OPT-OUT PROVISION. IT IS DUE NO LATER THAN SEPTEMBER 23, 2016.** NOTE: Directory information to military recruiters is not applicable to pre K-8 students. Opt-out of other directory information must be made directly to your student's building principal.