



FINALIST SELECTION SUMMARY

SCHOOL _____ POSITION _____

JOB CODE _____ DATE POSTED _____

A. FINALIST(S) RECOMMENDED TO HUMAN RESOURCES (minimum 2)

Name Phone Number

Name Phone Number

Name Phone Number

B. VENTURES INTERVIEW (if applicable) – attach copy

By _____ Date _____

C. REFERENCE CHECKS COMPLETED ON FINALIST(s) (attach Reference Check Form(s))

SUBMITTED BY: _____
Administrator Date