



P.O. Box 68767
Grand Rapids, MI 49516-8767

Member Reimbursement Form

Customer Service

Phones

800-662-6667
800-257-9980 (TTY users)

Hours

8 a.m. to 5:30 p.m.
Monday through Friday

Please check all that apply.

I paid out of pocket and am requesting reimbursement for:

- Pharmacy prescription
 Medical service

Please attach receipts from medical providers or pharmacies, along with copies of your cancelled check (front and back) or credit card receipt.

MEMBER INFORMATION

Patient Name		Date of Birth	
Subscriber Name		Contract No.	
Address		City	State Zip Code
Phone Day – Evening –	PCP who wrote referral		PCP Number (if known)

PROVIDER / BILLING INFORMATION

Provider Name		Provider Name	
Address		Address	
Phone		Phone	
Services		Services	
Date of Service ▶		Date of Service ▶	
Total Charges ▶ \$	If Requesting Reimbursement, Total Paid ▶ \$	Total Charges ▶ \$	If Requesting Reimbursement, Total Paid ▶ \$

NOTE: If you are reporting more than two services, add a separate sheet for each item and supply the necessary documentation.

ADDITIONAL INFORMATION: Complete any information that applies.

1. Was the above service rendered on an emergency basis? Yes No
2. Was your BCN primary care physician notified? Yes No – If No, explain below
3. Were you referred to the attending provider by your primary care physician? Yes No – If No, explain below

If applicable, please explain why services were not performed by a BCN participating provider.

Please explain the circumstances regarding your claim/reimbursement request.
(Attach additional sheets if necessary.)

I CERTIFY THAT THE ABOVE STATEMENTS ARE CORRECT.

Subscriber's Signature	Date
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