

# EAST MIDDLE SCHOOL

25000 Middlebelt Road  
Farmington Hills, MI 48336-1345  
Telephone: 248.489-3599  
Fax: 248.489.3606

Dr. Polly Bachrouche, IB Coordinator/Counselor

Ann Blanzzy, Counselor

## New Student Registration

**Please make an appointment for enrollment by calling the number listed above.**

Welcome to East Middle School. The following documents are required to begin the enrollment process for your child(ren). Please know that we cannot accept fax transmissions, email attachments or copies of the documents listed below. Please bring the **original** documents to our office.

### Residency:

- **If you own your residence:**  
Current Tax Statement, Warranty Deed, or closing documents if you just purchased the home
- **If you lease your residence:**  
Current lease with occupancy date and term of lease and all occupants (including children) listed on the lease as residents
- **Driver's License** with Current FPS District Address
- Two current utility bills (water bills are not accepted) – within 30 days if you have recently moved

### Student:

- **Birth Certificate** for child(ren) – original or certified copy
- **Up-to-Date Immunization records**
- Copy of last report card (not required, but helpful)

If you have additional questions or concerns regarding the enrollment process, please do not hesitate to contact 248-489-3599. I look forward to working with you as we enroll your child(ren) at East Middle School.

Laura Galloway  
East Middle School  
Registrar

# Middle School Grades 6-8 Enrollment

## Packet



Appointment Time:

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Appointment Date:

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### Note Regarding Residency:

If you are living in the home of a relative or placing a child in the home of a relative, you must contact Student Services at our Central Office before registering at the building level. Contact 248.489.3329 to set up an appointment.