

## TARDINESS

Cooperation by parents/guardians is necessary to minimize student tardiness. Oversleeping and missing the bus are not valid reasons to be tardy to school. All students must report directly to the front office/attendance office when arriving late. A student is tardy if he/she is not in the classroom when the bell rings. At the secondary level, if a student arrives to class fifteen (15) minutes late, the teacher will record an unexcused absence for the student, unless the tardy has been excused. Additionally, any student who accumulates three (3) unexcused tardies in a trimester may be required to stay for detention.